BOARD MEETING NOTES FROM:
Tuesday, February 6, 2001 at Dayton Country Club

A QUOREM WAS NOT PRESENT.

PRESENT: JERRY ZWIESLER, JIM FINKE, JR., DAVE NOVOTNY, BOB EARDLEY, STEVE JURICK & HAYLEY AMERINE

ABSENT: PHIL HUGHES, BOB ROSENCRANS, HARRY MURRAY, HUGH WALL, SKIP SNOW & STEVE HANNAFORD

PRESIDENT'S REPORT: - DR. PHIL HUGHES (ABSENT)
1. MacGregor Collection debuts April 1st at Carillon Historical Park, letter sent to clubs for publication in their newsletters.

COURSE RATING REPORT: - BOB ROSENCRANS (ABSENT) & HARRY MURRAY (ABSENT)
1. Education for Course Raters for 2001. Friday, March 9th, USGA Sponsored 1 day seminar & Saturday, March 17, Course Calibration Seminar.

MEMBERSHIP REPORT: - JERRY ZWIESLER (PRESENT)
1. USGA Trip: A very informative and worthwhile trip. Jim Finke will attend next year.

HANDICAP REPORT: - HUGH WALL (ABSENT)
1. USGA Handicap System Seminar, Sponsored by the USGA on Saturday, March 10 at Dayton CC

MEDIA REPORT: - JIM FINKE JR. (PRESENT)
1. Golf Guide Status: Waiting on some articles and sponsors to finish it up—must have in by Friday Feb. 16th; concern about the size of pictures, but everything will be in color, will be better than last year's issue
2. Web Site Status: Not working yet-Dayton Golf going to feature a link to mvgaonline.com
3. Media Guide: Will be sent to area of media

TOURNAMENT REPORT: - DAVE NOVOTNY (PRESENT)
1. City Trophy Find: Found 1919 city trophy, will repair and update old city trophy for current tournament
2. Review Tournament Procedures: Will have entry forms mailed out by April 1st

POINTS AND SCORING REPORT: - BOB EARDLEY (PRESENT)
1. Player of the Year Point Change Proposal: Bob developed a very nice PowerPoint presentations and was reviewed and a few changes where made. The final version will be made available shortly.

TREASURER REPORT - SKIP SNOW (ABSENT)
1. Financial Report

ED REPORT - STEVE JURICK (PRESENT)
1. Educational Seminars: Fliers mailed out to mailing list
2. Staffing: See attachment
3. By-Law Discussions: Tabled until next meeting
4. Larch Tree: SRJ is trying to put a group together to purchase

Next Meeting: Tuesday, March 13, 2001 at Dayton Country Club beginning at 6pm.
Association Office Report (February 6, 2001)

Office Staffing for 2001

PJ Boatwright Intern – Hayley Amerine
First Day of Work: Approximately January 15, 2001 to end of 2001
Background: Graduate of Ohio University in June of 2000, Sports Management Major
Played for the Lady Golf Team
Responsibilities:
Tournament Operations
Office Support
Handicapping Support

Administrative Assistant – Diana Stevens
Responsibilities:
All mailings, (with exception of Golf Guide)
Receive Tournament Applications
Confirm Tournament Application Receipt (Either e-mail or postcard)
Deposit Tournament Entry Fees

Bookkeeper – Daryl Nels
First Day of Work: TBA
Responsibilities:
Prepares Quarterly Payroll Returns
Prepares Monthly 941 Payments
Prepares Monthly Financial Statements
Administers Accounts of MVGA
Assist in Preparing Annual Budget
Reconcile Bank Accounts
Prepares Invoices for all Services MVGA Provides
Prepares By-Weekly Payroll

PJ Boatwright Intern 2 – TBA
First Day of Work: Mid May to Late September
Responsibilities:
Tournament Operations
Office Administration

Staff Training will begin the January 23